



**Policy Committee
Tuesday, March 26, 2013 ♦ 9:00 p.m.
Boardroom**

Trustees:

Present: Dennis Blake (Chair), Cliff Casey, Dan Dignard, Rick Petrella, June Szeman

Absent: Bonnie McKinnon

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary)

1. Opening Business

1.1 Opening Prayer

The meeting opened with a prayer led by Dennis Blake.

1.2 Attendance

As noted above.

1.3 Approval of the Agenda

Moved by: Rick Petrella

Seconded by: Dan Dignard

THAT the Policy Committee approves the agenda of the March 26, 2013 meeting.

Carried

1.4 Approval of the Policy Committee Meeting Minutes – January 21, 2013

In reference to the Integrated Accessibility Plan 2013-2017 approved at the January Policy Committee meeting, Trustee Casey proposed the following motion be presented to the Board:

THAT the Policy Committee recommends that the Committee of the Whole refers the writing of a letter to the Minister of Education to the Brant Haldimand Norfolk Catholic District School Board for approval. The letter would articulate the Board's concerns that capital funding is not made available to pay for required renovations to meet legislated accessibility standards.

Moved by: Cliff Casey

Secondary by: Rick Petrella

Carried

Moved by: Rick Petrella

Seconded by: June Szeman

THAT the Policy Committee approves the minutes of the January 21, 2013 meeting.

Carried



2. Committee and Staff Reports

2.1 Inclement Weather and Temporary School/Facility Closures 400.01

Director Roehrig informed trustees that the existing *Closure of Schools/Facilities – Temporary* Policy was outdated and no longer effective and recommended that it be replaced with the proposed *Inclement Weather and Temporary School/Facility Closure* Policy. This policy establishes consistent expectations, particularly as they relate to temporary school closures, bus delays and requirements for staff to report for duty during inclement weather. Item 1.2 was revised by trustees.

Moved by: Rick Petrella

Seconded by: Cliff Casey

THAT the Policy Committee recommends that the Committee of the Whole refers the rescinding of the “Closure of Schools/Facilities – Temporary” Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

That the Policy Committee recommends that the Committee of the Whole refers the “Inclement Weather and Temporary School/Facility Closures” Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

2.2 Dress Code for Pupils 200.40

Director Roehrig advised that following a review of the *Appropriate Dress: Uniforms Policy – Elementary / Uniforms Policy – Secondary / Dress Code for Students / and Dress Code for Staff* Policy approved in 2001, the policy required significant revisions due to out-of-date legislation and internal policy documents that no longer exist. Also, the *Dress Code for Staff* portion of the Policy has been extracted and moved to the Human Resources section of the Board Policies and re-numbered accordingly (now policy 300.02). Director Roehrig recommended replacing the outdated policy with the proposed *Dress Code for Pupils* Policy. This policy differentiates between a Local Dress Code and a Uniform Dress Code and establishes processes/protocols for elementary schools to follow when establishing a Local and Uniform Dress Code. Minor revisions were made.

Moved by: Cliff Casey

Seconded by: Rick Petrella

THAT the Policy Committee recommends that the Committee of the Whole refers the rescinding of the Appropriate Dress Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

That the Policy Committee recommends that the Committee of the Whole refers the Dress Code for Pupils Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried



2.3 Distribution of Materials 400.08

Director Roehrig advised that the existing *Advertising and Materials Distribution in Schools* Policy approved in 2004 was problematic due to the volume of distribution requests received by the Board office annually, and was outdated in several areas. The proposed *Distribution of Materials* policy establishes a set criteria for determining the appropriateness of the material to be distributed, assigns the responsibility to school principals to determine what is appropriate to be distributed in his/her school, and addresses the distribution of both paper and electronic materials.

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Policy Committee recommends that the Committee of the Whole refers the rescinding of the Advertising and Materials Distribution in Schools Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

That the Policy Committee recommends that the Committee of the Whole refers the Distribution of Materials Policy to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

3. Information Items

3.1 Revised Board By-Laws and Trustees' Code of Conduct

With respect to the revised draft Trustees' Code of Conduct and Board By-Laws, Director Roehrig expressed his willingness to assist trustees in moving forward in these areas so that the Board can ultimately function better. Various Codes of Conduct from Boards across the province have been shared; and an online survey regarding basic components of the draft Code have been completed by the majority of trustees. Trustees expressed their individual views regarding parameters for the Code. Concerns regarding freedom of speech, responsiveness to ratepayers, and open and respectful communication between trustees was discussed. Director Roehrig will bring a refreshed draft Trustees' Code of Conduct to the April Policy Committee meeting.

3.2 Posting of Trustee Expenses on Website – deferred

3.3 Community Use of Schools – Cleats on playing fields - deferred

3.4 Educational Field Trips and Excursions – Splash parks- deferred

4. Adjournment

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Policy Committee adjourns the meeting of March 26, 2013.

Carried