



**Policy Committee  
Tuesday, May 27, 2014 ♦ 5:15 p.m.  
Boardroom**

**Trustees:**

**Present:** Dennis Blake (Chair), Cliff Casey, Bonnie McKinnon, Rick Petrella, June Szeman

**Absent:** Dan Dignard

**Senior Administration:**

Chris N. Roehrig (Director of Education & Secretary), Bill Chopp (Superintendent of Education)

---

**1. Opening Business**

**1.1 Opening Prayer**

The meeting opened with a prayer led by Dennis Blake.

**1.2 Attendance**

As noted above.

**1.3 Approval of the Agenda**

Moved by: Rick Petrella

Seconded by: Cliff Casey

THAT the Policy Committee approves the agenda of the May 27, 2014 meeting.

**Carried**

**1.4 Approval of the Policy Committee Meeting Minutes – November 26, 2013**

Moved by: June Szeman

Seconded by: Rick Petrella

THAT the Policy Committee approves the minutes of the November 26, 2013 meeting.

**Carried**

**2. Committee and Staff Reports**

**2.1 Opening and Closing Exercises 200.11 (rescind)**

Superintendent Chopp explained that the existing policy from 2001 is no longer valid, nor is a formal policy regarding school opening and closing exercises required. Rather, an Administrative Procedure has been developed that provides direction to school administrators on the content of opening and closing exercises and directs administrators to consult with their School Advisory Councils on an annual basis with respect to individual school exercises.



Moved by: Bonnie McKinnon

Seconded by: Cliff Casey

THAT the Policy Committee recommends that the Committee of the Whole refers the rescinding of the Opening and Closing Exercises Policy 200.11 to the Brant Haldimand Norfolk Catholic District School Board for approval.

**Carried**

## **2.2 Head Lice/Pediculosis 200.20 (revised)**

Superintendent Chopp advised that the existing policy, last revised in 2004, was reviewed and that minor changes were made, as well as the format revised to current standards. He drew attention to the confidentiality clause and confirmed that school staff may assist with head lice checks on a voluntary basis.

Moved by: Cliff Casey

Seconded by: Rick Petrella

THAT the Policy Committee recommends that the Committee of the Whole refers the Head Lice/Pediculosis Policy 200.20 to the Brant Haldimand Norfolk Catholic District School Board for approval.

**Carried**

## **2.3 Home Schooling 200.16 (revised)**

Superintendent Chopp delineated between the Home Instruction and Home Schooling programs. The Home Schooling policy outlines the requirements and procedure to follow when parents/guardians request that their child(ren) be schooled at home. He advised that the policy was last reviewed in 2004 and that some revisions have to be made to reflect current practice and document formatting. In response to trustee inquiries, he confirmed that provisions can be made for home-schooled children to participate in EQAO assessments, although their results are not included in the school results. He also advised that approximately 20 students are currently being home schooled, and that home-schooled children returning to a formal classroom are placed in an age-appropriate grade and provided with additional assistance, if required.

Moved by: Rick Petrella

Seconded by: Cliff Casey

THAT the Policy Committee recommends that the Committee of the Whole refers the Home Schooling Policy 200.16 to the Brant Haldimand Norfolk Catholic District School Board for approval.

**Carried**

## **3. Discussion Items**

Vice Chair Petrella reiterated his concerns regarding the proper introduction of trustees and dignitaries at school and public events, as well as appropriate seating arrangements. He suggested that in his opinion, the direction provided to school principals via a memorandum from Director Roehrig in the fall of 2012 should be clarified and re-enforced, or that a more formal guideline should be developed. Trustee McKinnon commented that schools plan their celebrations to meet their needs and the occasion, and that these events are for the students, families and school community, not for the sake of dignitaries; hence, a formal policy is not appropriate. Director Roehrig shared some of the challenges faced by event organizers. He advised that he would be willing to send a revised memo in the fall which will cover more specific information like correct pronunciation of names, proper titles, and suggested seating guidelines.



**Brant Haldimand Norfolk  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

---

**4. Adjournment**

Moved by: Bonnie McKinnon

Seconded by: Rick Petrella

THAT the Policy Committee adjourns the meeting of May 27, 2014.

**Carried**

---

**Next Meeting:** Wednesday, June 4, 2014, 6:30 p.m., Boardroom