



**Policy Committee
Tuesday, June 7, 2011
Boardroom**

Present: Dennis Blake (Chair), Cliff Casey, Dan Dignard, Wally Easton, Cathy Horgan, Bonnie McKinnon, Rick Petrella, June Szeman

Absent:

1. Call to Order

1.1 Opening Prayer

The meeting opened with a prayer led by Dennis Blake.

2. Routine Matters

2.1 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: June Szeman

THAT the Policy Committee approves the agenda for the June 7, 2011 meeting.

Carried

2.2 Declaration of Interest: Nil

2.3 Approval of Minutes from the Policy Committee Meeting of May 5, 2011

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Policy Committee approves the minutes from the May 5, 2011 meeting.

Carried

2.4 Business Arising from Minutes: Nil

3. Presentations and Delegations: Nil

4. Committee and Staff Reports

4.1 Community Use of Schools 400.05 (revised)

The Committee reviewed the Community Use of School policy which had been revised to reflect changes to the online permitting/rental process, fees and categories.



Moved by: Bonnie McKinnon
Seconded by: Rick Petrella

THAT the Policy Committee recommends that the Committee of the Whole refers the Community Use of Schools Policy 400.05 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

4.2 Trustee Expenses 100.10 (revised)

Associate Director Easton reviewed the Trustee Expenses policy which had been revised to reflect the requirements of the Broader Public Sector Expense Directive issued by the Ministry of Finance on April 1, 2011.

Moved by: Cliff Casey
Seconded by: Rick Petrella

THAT the Policy Committee recommends that the Committee of the Whole refers the Trustee Expenses Policy 100.10 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

4.3 Employee Expenses 700.04 (revised)

Associate Director Easton reviewed the Employee Expenses policy which had been revised to reflect the requirements of the Broader Public Sector Expense Directive issued by the Ministry of Finance on April 1, 2011.

Moved by: June Szeman
Seconded by: Bonnie McKinnon

THAT the Policy Committee recommends that the Committee of the Whole refers the Employee Expenses Policy 700.04 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried

4.4 Purchasing Policy 700.01 (revised)

Associate Director Easton reviewed the Purchasing policy which had been revised to reflect the requirements of the Broader Public Sector Procurement Directive issued by the Ministry of Finance on April 1, 2011.

Moved by: Dan Dignard
Seconded by: Rick Petrella

THAT the Policy Committee recommends that the Committee of the Whole refers the Purchasing Policy 700.01 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Carried



4.5 Trustees' Code of Conduct 100.04 (revised)

Director Horgan reviewed the initial draft of the Trustee's Code of Conduct, which has been re-written to reflect the revised Board Governance direction by the Ministry of Education. Trustees were requested to review the draft policy and to provide feedback. The feedback will be used to provide a second draft for review in September, 2011.

5. Discussion Items – Nil

6. Information - Nil

7. Adjournment

Moved by: Rick Petrella

Seconded by: Cliff Casey

THAT the Policy Committee adjourns the meeting of June 7, 2011.

Carried